



## **FRS1 FORM: FREE TUITION FEE SCHEME CRITERIA**

*There are 3 categories of criteria which must be satisfied in order to qualify for FFI (Residency, Nationality & Course-Specific criteria). For comprehensive information on the Free Fees Initiative please visit: <https://hea.ie/funding-governance-performance/funding/student-finance/course-fees/>*

*Please read the below carefully and complete the student declaration if applicable.  
Completed forms should be sent to [ARfinanceforms@tcd.ie](mailto:ARfinanceforms@tcd.ie) with subject title “FAO FRS1”*

### **Residency:**

Tuition fees may be paid in respect of a full time student who has been ordinarily resident in an EU/EEA/Swiss State for at least three of the five years preceding their entry to their third-level course and who meet the criteria of the scheme.

Residency alone may not qualify a student for the FFI.

### **Nationality:**

In order to meet the nationality criteria of the Free Fees Initiative students must meet one of the following:

- Students must be a national of
  - An EU Member State, or,
  - A state which is a contracting state to the EEA Agreement, or,
  - The Swiss Confederation
- Or persons who have official refugee status in this State. Time spent from date of official lodgement of application papers for refugee status will be included for the purpose of meeting the three year residency requirement.
- Or family members of a refugee who are granted permission by the Minister for Justice and Law Reform to enter and reside in the State under Section 18 of the Refugee Act 1996.
- Or persons who have permission to remain in the State as a family member of a Union citizen under the provisions of the European Communities (Free Movement of Persons) Regulations 2006 and 2008 and Directive 2004/38/EC of the European Parliament and of the Council.
- Or persons who have been granted Humanitarian Leave to Remain in the State (prior to the Immigration Act 1999).
- Or be a person in respect of whom the Minister for Justice and Law Reform has granted permission to remain following a determination not to make a deportation order under section 3 of the Immigration Act 1999.

**For further information on the above nationality categories please visit:**

**<https://hea.ie/funding-governance-performance/funding/student-finance/course-fees/>**

**Additional Notes:**

- (i) The definition of an E.U. student for the FFI is different from the College's definition of an E.U. student for fee purposes. This could result in student being classified as E.U. by the College but not being eligible for 'Free Fees.'
- (ii) If initially deemed E.U. for fee purposes but not eligible for FFI and subsequently granted EU/EEA citizenship you may become eligible for FFI. Your status will be amended in the year of attaining citizenship once the college receives evidence of the same.

**Course:**

The following course conditions must also be met:

- (a) Tuition fees will be paid in respect only of students attending full-time undergraduate courses.
- (b) The courses must, other than exceptionally, be of a minimum of two years duration.
- (c) The courses must be followed in one of the eligible institutions.
- (d) Tuition fees will not be paid in respect of students pursuing a second undergraduate course or who already hold a postgraduate qualification. Note students who hold a level 6 or level 7 qualification and are progressing to a level 8 course without necessarily having received an exemption from the normal duration of the course may be deemed eligible for free fees.
- (e) Subject to compliance with the other conditions of the free fees initiative, students who have previously pursued but not completed a course of third level study and subsequently resume third level studies:
  - (i) May be deemed eligible for free fees where the third level course concerned did not attract any exchequer funding (e.g. fees, maintenance, tax relief, subsidy towards course costs).
  - (ii) are not eligible for free fees for the equivalent period of time spent on the first course of study where the third level course concerned did attract exchequer funding (as above). Part-time and evening students are included in this category.
- (f) Tuition fees will also not be paid in respect of students undertaking a repeat year of study at the same year level. In this regard, this condition may be waived where evidence of exceptional circumstances, such as cases of certified serious illness, is provided.
- (g) Except in the case of second chance students, (See (h) below) tuition fees will not be paid in respect of students doing repeat years or in respect of students repeating a year-level having changed (but not completed) their undergraduate course. This condition may be waived in exceptional circumstances such as cases of certified serious illness. Evidence of illness must be provided.
- (h) Tuition fees will be paid in respect of eligible students who, having attended but not completed approved courses, are returning following a break of at least five years in order to pursue approved courses at the same level in a given academic year. Evidence of this must be provided.
- (i) The tuition fees payable do not include the payment to be made by students towards the cost of registration, examination and student services.

**Student Declaration:**

**Please complete the below in BLOCK CAPITALS**

Failure to complete and return this form or making a false declaration will render you ineligible for the Fee Remission Scheme.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Student or CAO No: \_\_\_\_\_

Please tick the appropriate box:

I hereby declare that:

I do  I do not

meet the criteria listed above for the Fee Remission Scheme to enable The University of Dublin, Trinity College claim my tuition fees from the Minister of Education and Skills

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**All personal data captured in this form will be controlled by Trinity College Dublin and will be processed in accordance with the data protection policy of Trinity College Dublin and the privacy notice of Trinity College Dublin**